T. DENNY SANFORD SCHOOL of SOCIAL and FAMILY DYNAMICS
ARIZONA STATE UNIVERSITY

Instructional Excellence Seed Grant (IESG)
(updated 8/4/15)

SSFD's Instructional Excellence Seed Grant (IESG) is designed to help SSFD faculty advance their instructional excellence by providing funding that allows them to build greater instructional expertise and quality. These funds can be used to support travel to teaching workshops, purchase software or hardware for instructional purposes, develop initiatives and seminars, support external instructional grant submissions, or other instructionally related activities. All faculty (tenured, tenure-track, instructional, research) with at least a 50% FTE in SSFD are eligible to apply. Priority for funding will be given to (1) SSFD faculty whose responsibilities are more heavily tied to instruction and (2) submissions that result in instructional outcomes that are sustainable beyond the period of the award.

The IESG will fund requests that are modest in size, with a maximum of $3,500 per grant. **Funds do not carry over past 12 months from when they are received.**

There is no deadline for an application, but once funds are committed no more applications will be accepted. Typically, 2-3 grants per year will be funded.

Faculty may submit applications at any time to Sarah Ericson (Sarah.Ericson@asu.edu).

Please use the following format for applying IESG funds:

A.   **Name of Contact Person**
B.   **Contact information (phone and email)**
C.   **Project title**
D.   **Project applicants (if there is a team of applicants; Note – only SSFD faculty are eligible).**
E.   **Short description of project (1 to 2 pages) that includes the following:**
   a.   *Description of the proposed use of funds*
   b.   *Significance*, including how the funding advances instructional excellence.
   c.   *Description of the anticipated outcome, product or knowledge to be gained*. Note that a condition of receiving an IESG is that a final report must be submitted within 3 months of the completion of the grant that summarizes the accomplishments, progress, and/or outcomes that were supported by the grant.
F.   **Curriculum Vitae for key applicants**
G.   **Appendix.** You are encouraged to provide additional information reviewers can use to evaluate the likelihood of the proposal coming to fruition.
H.   **Budget Information:***
   a.   **expenses (no more than one page or excel sheet)**
   b.   **justification (no more than one page) explaining the need for each expense**
   c.   **the administrative service charge of 8.5% must be included in the budget**

*Budget notes:
Please note that if you have start-up, professorship funds, retention funds, or other such funds, those monies need to be used before coming to this pool of funding. Additionally, funds may not be requested for course buyouts or for graduate student funding. Requests for salary support (e.g., summer) will be considered but must be intensively justified.