

GRADUATE ASSISTANT APPLICATION

T. Denny Sanford School of Social and Family Dynamics
Arizona State University

Currently, the programs in Family and Human Development and Sociology have several teaching assistantship (TA) and Research (RA) positions. These positions require that recipients work 10-20 hours per week for faculty to whom they are assigned for the period August 16th-May 15th. The TA is responsible for contacting the faculty to whom they are assigned by the day their contract begins approximately August 16th. **Selection of TAs and their assignments is a complex process and is based on meeting the needs of the courses, faculty, students, and funding requirements.**

Teaching Assistant responsibilities include but are not limited to:

Grading class assignments	Developing teaching materials
Conferring with students	Recording and posting grades
Assisting with preparation of tests	Proctoring exams for faculty
Abstracting research articles	Updating bibliographies

In addition, TAs will give classroom presentations as requested.

RAs work with faculty members on research projects. Responsibilities are determined by the faculty member in consultation with the student.

QUALIFICATIONS

TAs and RAs must maintain a GPA of 3.0 or above, be admitted with regular status to a graduate program, and must complete 6 hours of graduate work each semester towards their program of study. Preference is given to those graduate students enrolled in the Family and Human Development or Sociology programs in the T. Denny Sanford School of Social and Family Dynamics.

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ASSISTANTSHIP APPLICATION FORM

Check One or Both of the Following:

I am applying for a _____ Graduate Teaching Assistantship

_____ Graduate Research Assistantship

The final decision concerning the assignment of Teaching and Research Assistantships will be made by the Graduate Committee and the School Director. However, you may indicate a preference for a particular faculty member, giving reasons for your choice.

I wish to be assigned to: _____

The reasons for my request are: _____

Dated: _____

Signature